**Guidelines for Applicants**

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| **What is it about?** |
| As a once off scheme for Christmas 2020, funding is being made available to towns and villages in Cavan to meet some of the costs of the provision of Christmas lighting as set out below.  This is a scheme to help increase the festive atmosphere in Cavan following this difficult year and to emphasise the need to stay local and to support local business.  This initiative will provide a grant to help groups counteract the lack of fundraising and is a chance for groups to decorate their town/village with festive lighting. |
| **Who can apply?** |
| * Applications are welcome from business associations, community and voluntary groups involved in the Christmas lighting Provision in towns and villages in Cavan. |
| **Important information** |
| * Funding will generally be provided in the range of €500 - €3,000 per project.      * Funding will be provided for new and /or replacement energy efficient lighting. * Funding can also be used for the purchase of Christmas Trees up to a maximum of €300. * ESB connection costs, hire of equipment to erect lights/ decorations / extension leads/batteries are not eligible for funding under this scheme. |
| **How will applications be assessed?** |
| * All applications will be individually assessed |
| **Who can’t apply?** | |
| Applications from the following are not eligible for funding:   * Applications from individuals and for-profit organisations. * Applications from national organisations. * Applications from community organisations based outside County Cavan | |
| **How to Apply** | |
| * Guidelines and applications forms by emailing: **dmacklin@cavancoco.ie** * Answer all questions in the application form. * Submit completed application form/s on or before **Tuesday 1st December 2020** * **Late applications will not be accepted** | |
| **Acceptance /Payment of Grant** | |
| * Successful applicants must sign an Acceptance Contract * The contract depends on the applicant complying with any Tax Clearance procedures. * Groups must keep proper records of expenditure to allow Cavan County Council to carry out an audit of their activities. * Grants will be paid retrospectively upon submission of all paid invoices to the Community and Enterprise Section, Cavan County Council. * Grants will be paid directly into the Bank /Credit Union Account of the Organising Committee. | |

**Completed application forms should be returned to:**

dmacklin@cavancoco.ie

***Closing date: Tuesday 1st December 2020***

*Late Applications will not be accepted.*