# Cavan County Council

### Festival & Events Grant Scheme 2019

## Application Form

Cavan County Council has provided funding for festival and event organisers to aid with the development and promotion of Festivals and Events in County Cavan and to assist those that have a tourism or community focus.

Please read the guidelines for this scheme before completing an application. Cavan County Council will only consider projects that meet the criteria of the scheme. Incomplete applications will not be considered.

We will not fund applicants who have received a grant for their festival for the previous three years in succession.

We will pay the grant when the work is completed upon receipt of invoices, bank statements/receipts and evidence of festival having taken place such as photos/ brochures.

**Name and address of group/organisation:**

**Name & address of contact person:**

**Telephone number & email address**

**of contact person**

**Name of the Event**

**Was the Event held previously, when?**

Briefly describe your Event

How will you promote the event? What is your website (if applicable)

**Dates of Event:**

**Is planning permission required Yes No**

**(depending on size of event)**

€

**Total estimated cost of Event – provide**

**estimated breakdown**

**What numbers do you expect will attend:**

**Details of any other grants applied for or approved:**

Has you been funded by Cavan County Council within the last 3 years?

Yes No No

If yes, amount received: Years:

**Present financial situation of Organisation/Group:**

**(Enclose up to date bank/credit union Statement)**

Details of Bank or Financial Institution where grant will be paid:

Name and Address of Bank/Financial Institution\*

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Account Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IBAN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BIC \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Grants will only be paid into a Bank, Credit Union or Post Office Account

**Details of insurance policies held by the group/organisation:**

The application form **must** be accompanied by the following:

* A copy of minutes of a meeting held by the applicant body within the past six months (A committee/group must be formally constituted).
* A current bank/post office statement

DECLARATION

**I have read the terms and conditions and I certify that the information supplied here is accurate and true to the best of my knowledge.**

Signed:

Position

(Chairperson, Secretary, etc)

DATE:

Send your completed application form together with documentation to:

Mr John Donohoe Senior Executive Officer, Community & Enterprise

Farnham Centre, Farnham Street, Cavan or

by email to [ttierney@cavancoco.ie](mailto:ttierney@cavancoco.ie)

For queries please telephone (049) 437 8587

The closing date for completed applications is Friday 8th March 2019

(Updated Jan 19)