Tax Disc must be surrendered immediately as refunds are generally calculated from the first of the month following the surrender of the disc.

A minimum of 3 unexpired whole calendar months must be left on the disc when surrendered.

A. OWNER/VEHICLE DETAILS		
1. REGISTRATION NUMBER		
Make / Model		Colour(s)
Chassis Number		
OWNER		
Mr., Ms., etc.	First Name(s)	
Surname OR Company Name		
Address		
T		
Town / City	<del>                                     </del>	<del></del>
Country		Phone No.
Eircode		
B. REASONS FOR REFUND		
Vehicle Stolen     The vehicle was stolen on		*5. Vehicle not used because of Owner's illness / injury I, the owner of the vehicle have
	Day Month Year	ceased to use it from
and has not since been recovered		Day Month Year
2. Vehicle Scrapped / Destroyed		
The vehicle was scrapped	Day Marth Year	because of illness, injury or other
completely and destroyed on and is incapable of being used	Day Month Year	physical disability and I will be unable to use it until at least Day Month Year
on the roads		to use it until at least
3. Vehicle Exported		*6. Vehicle unused because the Owner absent from the State
The vehicle was sent	Day Month Year	I, the owner of the vehicle have ceased to use it from
permanently out of the State on	Day Month Year	Day Month Year
Because of absence from the State		
4. Vehicle Not Used The vehicle has not been in a public place at any time		for business / educational purposes or overseas service with the Defence
since the <b>issue</b> of the tax disc.		Forces. I will be absent from the
Day Mentil Teel		
		*7. Vehicle Duty Error The duty was paid / overpaid by mistake in the following
In all cases Tax Disc and Vehicle Licensing Certificate or Registration (Log) Book		
* `Medical certificate, letter from eductional body or business etc., confirming the relevant period.		
C. DECLARATION		
I declare that the particulars given at 'A' above are correct and I apply for a refund of motor tax for the reason (tick) given at B. I attach the required		
evidence (Medical Certificate, etc as appropriate) in support of my claim and I further declare that the vehicle in respect of which the refund is being		
sought will not be used by me or with my consent in any public place during the remainder of the licensing period unless it is properly licenced.		
D. FOR OFFICIAL USE ONLY		
Signature of Owner:		
Signature of Garda / Witness		Serial Number of Application  Date of Surrender of Licence
Date:		Date of Expiry of Licence
Date.		Number of months remaining
Garda Station Stamp		Annual Rate of Tax
		Repayment / Refund Amount
		Date Allowed / Disallowed
		Date Repaid / Refunded

## **Privacy Statement**

The Department of Transport, Tourism and Sport (DTTAS) requires customers to provide certain personal data in order to carry out our legislative and administrative functions. The Department will treat all information and personal data that you provide as confidential, in accordance with the General Data Protection Regulation and Data Protection legislation.

Your personal data may be exchanged with other Government Departments or agencies under the remit of DTTAS in accordance with law. Full details of the Department's data protection policy setting out how we will use your personal data as well as information regarding your rights as a data subject are available at www.dttas.gov.ie/dataprotection. Details of this policy are also available in hard copy upon request by emailing dataprotection@dttas.gov.ie or in writing to Data Protection Unit, Department of Transport, Tourism and Sport, Leeson Lane, Dublin D02 TR60.